IJARIE Policies

Open Access Policy

International Journal of Advancing Research, Innovation, and Entrepreneurship (IJARIE)

The International Journal of Advancing Research, Innovation, and Entrepreneurship (IJARIE) is committed to the principles of open access to promote the free exchange of knowledge and research findings. Our open access policy ensures that all articles published in IJARIE are freely available to researchers, practitioners, and the public worldwide without any subscription or access fees.

Key Principles

Free and Immediate Access

- All articles published in IJARIE are made available immediately upon publication. There are no embargo periods.

Licensing and Copyright

- IJARIE uses the Creative Commons Attribution 4.0 International License (CC BY 4.0). This license permits unrestricted use, distribution, and reproduction in any medium, provided the original work is properly cited.
- Authors retain the copyright of their work while granting IJARIE the right to publish and disseminate the content.

Author Rights

- Authors retain the right to share their research in various formats, including repositories, personal websites, and presentations at conferences, without any restrictions from the journal.

High Visibility and Impact

- Open access ensures high visibility and accessibility of articles, leading to greater citation and impact. IJARIE is indexed in major academic databases and search engines, enhancing the discoverability of published research.

Submission and Review Process

Submission

- The journal's online submission system should receive completed manuscripts using the journal template.

Peer Review

- All submissions undergo a rigorous peer review process to ensure the quality and integrity of the research. The peer review process is double-blind to maintain objectivity.

Archiving and Preservation

- IJARIE ensures the long-term preservation of its content through partnerships with digital preservation services and repositories. All articles are archived in multiple international databases to guarantee their availability for future generations.

Ethical Considerations

Research Integrity

- Authors are expected to adhere to the highest standards of research integrity and ethical publishing practices. This includes proper citation of sources, avoidance of plagiarism, and accurate reporting of research findings.

Transparency

- The use of AI tools, funding sources, and any potential conflicts of interest must be transparently disclosed in the manuscript.

Peer Review Policy

The International Journal of Advancing Research, Innovation, and Entrepreneurship (IJARIE) is dedicated to maintaining the highest standards of academic integrity and quality. The peer review process is a critical component of ensuring the validity, originality, and significance of the research we publish. This policy outlines the procedures and standards for the peer review process at IJARIE.

Types of Peer Review

Double-Blind Review

- IJARIE employs a double-blind review process, meaning that both the identities of the reviewers and the authors are kept confidential. This approach minimizes potential biases and ensures an objective assessment of the manuscript.

Peer Review Process

Initial Manuscript Evaluation

- Upon submission, the editorial office conducts an initial screening to ensure the manuscript meets the journal's formatting and submission requirements.
- Manuscripts that do not comply with the journal's guidelines or are deemed outside the scope of the journal will be returned to the authors without further review.

Assignment to Handling Associate Editor

- Manuscripts that pass the initial screening are assigned to an appropriate handling associate editor based on the subject matter and the editor's expertise.

Reviewer Selection

- The handling editor selects two or more independent reviewers who have expertise in the relevant field. Reviewers are chosen based on their qualifications, experience, and past performance.
- Potential reviewers are invited to review the manuscript. Those who accept the invitation are given access to the manuscript and any supplementary materials.

Reviewers' Responsibilities

- Reviewers are expected to provide an objective, thorough, and constructive evaluation of the manuscript within the agreed timeframe (typically 2-3 weeks).
- Reviewers should assess the manuscript based on criteria such as originality, significance, methodology, clarity, and adherence to ethical standards.
- Reviewers must disclose any potential conflicts of interest and decline the review if necessary.

Review Reports

- Reviewers submit their reports through the journal's online system. Each report should include a summary of the review, detailed comments, and a recommendation (accept, minor revisions, major revisions, or reject).

Editorial Decision

- The handling editor reviews the reports and makes an initial decision. If the reviewers' opinions differ significantly, the handling editor may invite additional reviewers or consult with the editorial board.
- The final decision is communicated to the authors, along with the reviewers' comments. Possible decisions include:
    - **Accept**: The manuscript is accepted for publication without further revision.
    - **Minor Revisions**: The manuscript requires minor changes before acceptance.
    - **Major Revisions**: The manuscript requires substantial changes. Authors are invited to revise and resubmit.
    - **Reject**: The manuscript is not suitable for publication in IJARIE.

Revision Process

- Authors who receive a decision of minor or major revisions must address the reviewers' comments and submit a revised manuscript within the specified timeframe.
- The revised manuscript may be sent back to the original reviewers for further evaluation, particularly if major revisions were requested.

Final Acceptance

- Once the manuscript has been revised to the satisfaction of the reviewers and the handling editor, it is accepted for publication.
- Accepted manuscripts undergo a final editorial review and proofreading before publication.

Confidentiality

All submissions and communications related to the peer review process are treated as confidential. Reviewers, editors, and editorial staff must not disclose any information about a manuscript to anyone outside of the peer review process.

Ethical Considerations

Reviewer Conduct

- Reviewers must conduct their reviews ethically and objectively, without personal biases or conflicts of interest.
- Plagiarism detection and ethical compliance are integral parts of the review process.

Appeals

- Authors who believe that their manuscript was unfairly rejected may appeal the decision by contacting the editorial office. Appeals should provide a detailed explanation and will be reviewed by the editorial board.

Acknowledgement of Reviewers

IJARIE recognizes the invaluable contributions of its reviewers. Reviewers who complete reviews are acknowledged annually and may be eligible for discounts on publication fees for their own submissions.

Publication Ethics Policy

The International Journal of Advancing Research, Innovation, and Entrepreneurship (IJARIE) is dedicated to upholding the highest standards of integrity and ethical behaviour in the publication of scientific research. This policy outlines the ethical guidelines and responsibilities of authors, reviewers, editors, and the publisher.

Ethical Responsibilities of Authors

Originality and Plagiarism

- Authors must ensure that their work is original and free from plagiarism. Proper citations and acknowledgements must be given for the work and words of others.
- Submitting the same manuscript to multiple journals concurrently constitutes unethical publishing behaviour and is unacceptable.

Authorship

- Only individuals who have made significant contributions to the research and manuscript should be listed as authors. All co-authors must approve the final version of the manuscript and agree to its submission.
- The corresponding author is responsible for ensuring that all appropriate co-authors are included and that there are no inappropriate co-authors.

Data Integrity

- Authors must present an accurate account of their research and its results, including an objective discussion of its significance. Data should be represented truthfully, without fabrication, falsification, or inappropriate manipulation.
- Authors should be prepared to provide raw data related to their manuscript for editorial review and must retain such data for a reasonable time after publication.

Conflicts of Interest

- Authors must disclose any financial or other conflicts of interest that could influence the results or interpretation of their manuscript.
- All sources of financial support for the research should be disclosed.

Ethical Approvals

- Research involving human participants or animals must have been conducted in accordance with ethical standards. Authors must provide information on the ethical approvals obtained for their research.

Ethical Responsibilities of Reviewers

Confidentiality

- Reviewers must treat manuscripts received for review as confidential documents and must not disclose any information about the manuscript to anyone outside the peer review process.

Objectivity

- Reviews should be conducted objectively, with clear and constructive feedback provided to improve the manuscript. Personal criticism of the authors is inappropriate.

Acknowledgement of Sources

- Reviewers should identify relevant published work that has not been cited by the authors. Any statement that an observation or argument has been previously reported should be accompanied by the relevant citation.
- Reviewers must alert the editor to any substantial similarity or overlap between the manuscript under consideration and any other published paper of which they have personal knowledge.

Conflicts of Interest

- Reviewers should not review manuscripts in which they have conflicts of interest resulting from competitive, collaborative, or other relationships with any of the authors, companies, or institutions connected to the papers.

Ethical Responsibilities of Editors

Publication Decisions

- Editors are responsible for deciding which of the manuscripts submitted to the journal will be published. The decision should be based on the paper's importance, originality, and clarity, as well as the study's validity and relevance to the journal's scope.

Fair Play

- An editor must evaluate manuscripts for their intellectual content without regard to race, gender, sexual orientation, religious belief, ethnic origin, citizenship, or political philosophy of the authors.

Confidentiality

- The editor and any editorial staff must not disclose any information about a submitted manuscript to anyone other than the corresponding author, reviewers, potential reviewers, other editorial advisers, and the publisher, as appropriate.

Disclosure and Conflicts of Interest

- Unpublished materials disclosed in a submitted manuscript must not be used in an editor's own research without the express written consent of the author. Editors should recuse themselves from handling manuscripts in which they have conflicts of interest.

Ethical Responsibilities of the Publisher

Monitoring and Ensuring Editorial Independence

- The publisher should respect the independence of editorial decisions and support editors in maintaining ethical standards.

Handling of Unethical Publishing Behavior

- The publisher, in collaboration with the editors, shall take appropriate measures to identify and prevent the publication of papers where research misconduct has occurred. In cases of suspected misconduct, the publisher will follow COPE's guidelines to deal with allegations.

Procedures for Addressing Ethical Issues

Allegations of Misconduct

- Any allegations of misconduct should be reported to the editor-in-chief or the publisher. The editor-in-chief will conduct a preliminary investigation, following which a full investigation may be conducted if warranted.

- If misconduct is confirmed, appropriate actions will be taken, which may include the retraction of the published article, notification of affected parties, and reporting to relevant authorities.

Retraction and Correction

- IJARIE will issue retractions or corrections to published articles as necessary to ensure the integrity and accuracy of the scientific record.

AI Use Policy

The International Journal of Advancing Research, Innovation, and Entrepreneurship (IJARIE) recognizes the growing importance of Artificial Intelligence (AI) in research and publication processes. This policy outlines the guidelines for the ethical and transparent use of AI in manuscript preparation, data analysis, and other research-related activities.

Scope

This policy applies to all authors, reviewers, editors, and contributors involved in the submission, review, and publication process of manuscripts to IJARIE.

Ethical Use of AI

Transparency and Disclosure

- Authors must clearly disclose the use of AI tools and technologies in their research and manuscript preparation. This includes, but is not limited to, data collection, data analysis, writing assistance, and image generation.
- A detailed description of how AI was used should be included in the methodology section of the manuscript.

Acknowledgment

- Authors should acknowledge the use of AI tools and any assistance provided by AI in the acknowledgment section of the manuscript. This includes specifying the AI tools, software, and algorithms used.

Authorship and Accountability

- AI tools cannot be credited as authors. Only individuals who have made significant intellectual contributions to the research and manuscript should be listed as authors.
- Authors are fully responsible for the content generated by AI tools, ensuring its accuracy, integrity, and originality.

Ethical Considerations

- The use of AI must comply with ethical standards, including obtaining necessary approvals for data use and ensuring participant privacy and confidentiality when applicable.
- AI-generated content should not contain biased, discriminatory, or unethical information. Authors must verify and validate AI outputs to prevent the dissemination of harmful or misleading information.

AI in Data Analysis

Validity and Reliability

- When using AI for data analysis, authors must ensure the validity and reliability of the AI models and algorithms employed.
- Authors should provide sufficient detail on the AI methods used, including data preprocessing, algorithm selection, model training, and validation processes.

Reproducibility

- Authors should ensure that AI-based analyses are reproducible. This includes providing access to datasets, code, and detailed methodological descriptions necessary for other researchers to replicate the findings.

AI in Manuscript Preparation

Writing Assistance

- Authors using AI tools for writing assistance (e.g., grammar and style correction, text generation) must retain full control over the manuscript content.
- AI-generated text should be reviewed and edited by the authors to ensure it meets academic standards and accurately represents the research.

Image and Figure Generation

- AI tools used for generating images, figures, or graphical abstracts must be acknowledged in the manuscript.
- Authors must ensure that AI-generated visuals are accurate representations of the data and do not mislead readers.

AI in Peer Review and Editorial Processes

Reviewer Use of AI

- Reviewers may use AI tools to assist in the review process, such as for language checks or initial data validation. However, reviewers must apply their expertise to critically evaluate the manuscript and not rely solely on AI assessments.
- Reviewers must disclose the use of AI tools in their review reports.

Editorial Use of AI

- Editors may employ AI tools to enhance the efficiency of the editorial process, including plagiarism detection, language editing, and identifying potential reviewers. However, editorial decisions must be based on human judgment and expertise.

Compliance and Enforcement

Monitoring and Compliance

- The IJARIE editorial office will monitor compliance with this AI use policy. Non-compliance may result in the rejection of the manuscript or other appropriate actions.
- Authors, reviewers, and editors are encouraged to report any concerns or breaches of this policy to the editorial office.

Ethical Violations

- Instances of ethical violations related to AI use will be investigated by the editorial board. Confirmed violations may lead to retraction of published articles, notification of affected parties, and reporting to relevant authorities

Ethical Clearance Policy

The International Journal of Advancing Research, Innovation, and Entrepreneurship (IJARIE) is committed to upholding the highest standards of ethical research. This policy outlines the requirements for ethical clearance for research involving human participants, animals, and sensitive data. Ensuring ethical conduct in research is paramount for maintaining public trust and integrity in scientific findings.

Scope

This policy applies to all research articles submitted to IJARIE that involve:

- Human participants
- Animals
- Sensitive data (e.g., personal, confidential, or proprietary information)

Ethical Approval for Research Involving Human Participants

Requirement for Ethical Approval

- Authors must obtain ethical approval from an appropriate ethics committee or institutional review board (IRB) before conducting research involving human participants.
- Authors should provide a statement within the manuscript confirming that ethical approval was obtained, including the name of the ethics committee or IRB, the approval number, and the date of approval.

Informed Consent

- Authors must ensure that informed consent was obtained from all human participants involved in the study. Consent forms should explain the nature of the research, the potential risks and benefits, and the rights of the participants.
- A statement confirming that informed consent was obtained must be included in the manuscript.

Vulnerable Populations

- Research involving vulnerable populations (e.g., children, elderly, disabled individuals) requires additional safeguards and considerations. Authors must detail these safeguards in their manuscript.

Ethical Approval for Research Involving Animals

Requirement for Ethical Approval

- Research involving animals must be conducted in accordance with applicable national and international guidelines for the care and use of animals in research.
- Authors must obtain approval from an appropriate animal care and use committee or equivalent ethics board.

Humane Treatment

- Authors must ensure that all animals are treated humanely and that procedures minimize pain and distress. A statement describing the humane treatment of animals must be included in the manuscript.

Ethical Approval Statement

- The manuscript must include a statement confirming that ethical approval was obtained for the use of animals, including the name of the ethics committee or board, the approval number, and the date of approval.

Ethical Considerations for Research Involving Sensitive Data

Data Protection and Privacy

- Research involving sensitive data must comply with applicable data protection and privacy laws. Authors must describe how they ensured the confidentiality and security of sensitive data in their manuscript.

Ethical Approval

- If the research involves sensitive data, authors must obtain ethical clearance from an appropriate ethics committee or institutional review board. A statement confirming this approval must be included in the manuscript.

Informed Consent

- If sensitive data involves personal information, authors must obtain informed consent from individuals whose data is being used. A statement confirming that informed consent was obtained must be included in the manuscript.

Documentation and Reporting

Documentation of Ethical Approval

- Authors must retain documentation of ethical approval and informed consent. This documentation may be requested by the journal during the review process.

Ethical Statements in Manuscripts

- Manuscripts must include clear statements regarding ethical approval and informed consent. These statements should be placed in the methods section of the manuscript.

Non-Compliance

Consequences of Non-Compliance

- Manuscripts that do not comply with this ethical clearance policy will not be considered for publication. Authors may be asked to provide additional information or documentation to verify compliance.

Retraction and Correction

- If a published article is found to have breached ethical standards, IJARIE reserves the right to retract or correct the article. Authors will be notified of such actions.

Privacy and Data Sharing Policy

The International Journal of Advancing Research, Innovation, and Entrepreneurship (IJARIE) is committed to protecting the privacy of its authors, reviewers, and readers, as well as ensuring the ethical use and sharing of data. This policy outlines how personal information is collected, used, and shared, as well as the guidelines for data sharing related to published research.

Privacy Policy

Information Collection

- **Personal Information**: IJARIE collects personal information such as names, email addresses, affiliations, and contact details from authors, reviewers, and subscribers.
- **Manuscript Information**: Details related to submitted manuscripts, including author names, affiliations, funding information, and conflicts of interest, are collected during the submission process.
- **Usage Data**: IJARIE collects data on website usage, including IP addresses, browser types, and access times, to improve user experience and website functionality.

Use of Information

- **Editorial Process**: Personal and manuscript information is used to manage the editorial and peer review process, communicate with authors and reviewers, and make editorial decisions.
- **Communication**: IJARIE uses contact information to send notifications, updates, and information about the journal and its policies.
- **Improvement of Services**: Usage data is used to analyze trends, administer the website, and gather demographic information to enhance the journal's services and user experience.

Data Security

- IJARIE implements appropriate technical and organizational measures to protect personal information from unauthorized access, disclosure, alteration, and destruction.
- Access to personal information is restricted to authorized personnel involved in the editorial and publication process.

Data Retention

- Personal information and manuscript data are retained for as long as necessary to fulfill the purposes for which they were collected and to comply with legal, regulatory, and policy requirements.
- Authors may request the deletion of their personal data, subject to IJARIE's legal and regulatory obligations.

Data Sharing Policy

Importance of Data Sharing

- IJARIE encourages authors to share their research data to promote transparency, reproducibility, and collaboration in scientific research.
- Data sharing allows other researchers to validate findings, build upon existing research, and advance knowledge in the field.

Data Availability Statement

- Authors are required to include a Data Availability Statement in their manuscript, detailing where and how the data supporting their research findings can be accessed.
- The statement should specify any restrictions on data availability, such as privacy concerns or proprietary information.

Data Repositories

- Authors are encouraged to deposit their research data in reputable, discipline-specific data repositories or general repositories that provide persistent identifiers (e.g., DOIs) and ensure long-term accessibility.

- Examples of recommended repositories include Dryad, figshare, Zenodo, and institutional repositories.

Ethical Considerations

- Authors must ensure that data sharing complies with ethical standards and legal requirements, including obtaining informed consent from participants when necessary.
- Sensitive data involving human subjects must be anonymized or de-identified to protect participant privacy.

Data Citation

- When using shared data, researchers should properly cite the data source, following the repository's citation guidelines and providing credit to the original data creators.

Supplementary Material

- Authors may submit supplementary material alongside their manuscript, including datasets, code, and additional information that supports their research findings.
- Supplementary material will be made available online alongside the published article.

Compliance and Enforcement

Non-Compliance

- Failure to comply with IJARIE's privacy and data sharing policies may result in the rejection of manuscripts, retraction of published articles, or other appropriate actions.

Reporting Concerns

- Any concerns or violations related to privacy or data sharing should be reported to the IJARIE editorial office for investigation and resolution.